

**Howard County Consumer Protection  
Advisory Board Meeting Minutes  
December 6, 2017**

**The meeting was called to order at 7:05 pm.**

- Present: Marshall McLeod, Young Smith, Richard Green; Jill Bussey, Ronnie Sanderson, Katherine Bornstein (by telephone)

**Minutes of the November meeting** were approved as read.

**Open Meetings Act Training** – Ronnie reported that she completed the training successfully and that none of the Board's meeting procedures need to be revised.

**Election of 2018 Officers** – the Board voted unanimously for Marshall to serve as Chair and Ronnie to serve as Vice-Chair for 2018. They will assume their duties at the January meeting of the Board.

**2018 Student Loan Forum** – Howard Community College has agreed to hold the event in the Smith Theater of the Horowitz Center. Becky will be meeting with our HCC contact soon on set up for the room. Refreshments may be served in the foyer outside the theater. Katherine volunteered to work with HCC on the menu. The Board voted to give Katherine a \$500 budget. Katherine will provide the Board with a proposal and if additional funds are needed the Board may increase the budget. Ronnie asked if the evaluation form that was used in 2016 would again be used. Becky will provide the Board with a copy of the evaluation so that the Board can provide suggestions.

**2018 National Consumer Protection Week event** – Becky advised the Board that details are falling into place for this event in March.

**Proposed Landlord-Tenant Legislation** – Becky had nothing further to report on this matter since the last meeting.

**Advisory Board Vacancy** – Becky advised the Board that she has not received applications to fill the vacancy and asked the Board to reach out to people they knew who might be interested and eligible for the business representative seat. Becky will send the Board a copy of the press release announcing the vacancy.

**The meeting was adjourned at 7:40.**

**The next meeting of the Consumer Protection Advisory Board will be held at 7pm on Wednesday, January 3, 2018 in the Office of Consumer Protection's conference room.**